



**Grayslake Central High School Athletic Booster Club  
Minutes for Tuesday June 13, 2023**

**President Jo Stahoviak called the meeting to order at 6:32 pm**

**Attendees: Jo Stahoviak, Jeremy Marcelain, Heather Marcelain, Tiffany Pruitt, Amy Armes, Jason Spencer, Erin Eckenstahler, Linda Ricard, and Jim Tews**

**Minutes from May reviewed.** Jeremy motioned to approve the May minutes, Jo seconded. All were in favor.

**Guests: Laura Muller Jones**

### **COMMITTEE REPORTS**

#### **Athletic Director's Report**

- Coach Pitt requested to be reimbursed for 10 Boys Track Team state shirts- approved to cover \$200 (\$20/shirt)
  - Heather motioned to approve Athletic Director's report, Amy seconded. All were in favor.

#### **Old Business**

- Personalized Windscreens for the Football Stadium update—pending
- Booster positions for the 2023-24 year voted in

#### **President's Report - Jo Stahoviak**

- Working on quotes to have the booster logo on our doors
  - Linda motioned to approve Jo's report, Jason seconded. All were in favor.

#### **Vice President's Report - Jeremy Marcelain**

- Working on replacing the propane gas storage unit
  - Jim motioned to approve Jeremy's report, Erin seconded. All were in favor.

#### **Secretary's Report - Tiffany Pruitt**

- Updating booster email and phone number document
- Updating key inventory
- Confirming costs for the 2023-24 year for meal money, team shirts, etc. with Moe
  - Jo motioned to approve Tiffany's report, Jeremy seconded. All were in favor.

#### **Treasurer's Report - Jo Stahoviak**

- SBOTL
  - Checking account: \$32,788.04
  - Savings account: \$25,034.95
- PNC-closing as soon as all checks are cleared
  - Checking account: \$5,144.07
  - Savings account: \$4,012.60
- Family Football Club has been moved to SBOTL-new checks and deposit slips have been ordered
  - Checking account: \$11,678.47
- Dig Out Club has been moved to SBOTL- new checks and deposit slips have been ordered
  - Checking account: \$19,383.77
    - Jo will be liaison moving forward
    - 10 checks were not able to be deposited so they were returned
    - 2 checks have been cashed but not located yet
- Melissa will meet with Eric next week to complete treasurer transition

- There are 2 outstanding invoices
  - Green cards
  - Coach Pitt's Boys Track Team state shirts-approved at this meeting
- Boosters will be getting reimbursed for the Cross Country rings (we paid too much)
  - Erin motioned to approve the Treasurer's report, Jim seconded. All were in favor.

#### **Volunteer Coordinator's report - Linda Ricard**

- This year was the highest volunteer % ever at 91% covered (**booster only made up 12% of that number**)
  - 11,000 participants
- Working on a new calendar and Sign-up
- Turkey Trot contract on hold until the school insurance rolls over in July so we can obtain the permit
  - Jason motioned to approve Linda's report, Amy seconded. All were in favor.

#### **Spirit Wear Coordinator's Report - Amy Armes**

- American Outfitters sent a \$248.15 for the Spring Spiritwear store (given to Jo at the meeting)
- For the Green & White game will refresh Ramilly T-shirts in all sizes and will add a sweatshirt and hat
- Asked for a beginning budget of \$10,000 for the upcoming year
  - Jo motioned to approve Amy's report, Jeremy seconded. All were in favor.

#### **Concessions Coordinator - Erin Eckenstahler & Heather Marcelain**

- Getting quotes for crowd control lines
- Coolers are empty and all food inside
- Looking at early August to deep clean the stands before we open for Fall sports
- Getting quote to replace popcorn machines
  - Jason motioned to approve Heather & Erin's report, Jeremy seconded. All were in favor.

#### **Social Media Report – Jason Spencer**

- Instagram followers: 332 (+11)
- Facebook friends: 935 (+8)
- Twitter followers: 640 (+8)
- Looking to see if we have new iPads to replace ones that no longer work
  - Jo motioned to approve Jason's report, Heather seconded. All were in favor.

#### **New Business**

- May need to purchase new iPads
- Updating equipment in the stands
  - slushy machine for outdoor stand (leave the one we have inside permanently)
  - both popcorn machines
- Hot chocolate machine will remain outdoors permanently to reduce wear and tear
- Jo discussed Food Certification course for members to get certified <https://www.efoodcard.com/il/>
- Heather started a discussion about providing a scholarship to seniors like North <https://goknights.org/pages/scholarship>
- Jim discussed having a student volunteer scholarship awarded
- Laura asked if we can have students attend meetings to come and give their opinions and ask questions
  - Tiffany motioned to approve, Jo seconded. All were in favor.

**Motion to Adjourn at 9:01 p.m. Jo motioned to adjourn. Jeremy seconded. All were in favor.**

**The next general meeting will be held on Tuesday July 11, 2023 at 6:30 pm.**

**Minutes were taken and prepared by Tiffany Pruitt.**