



**Grayslake Central High School Athletic Booster Club
Minutes for October 12, 2022**

President Jo Stahoviak called the meeting to order at 6:32pm. Booster Attendees: Jo Stahoviak, Melissa Cartee, Jennifer Berg, Linda Ricard, Eric Ricard, Mary Jo Thorson, Brent Pitt, Jason Spencer, Jim Tews, Eric Eckenstahler

Guests; Tricia McNiece

Call to Order at 6:32 pm

Minutes from September reviewed. Linda motioned to approve the September minutes, Melissa seconded. All were in favor.

COMMITTEE REPORTS

Athletic Director's Report – Brian Moe

- Coach's request: Coach Joseph for Wrestling Meal money in the amount of \$480 for an overnight trip with 16 athletes over 2 days (\$15/day). Check to be written to the Wrestling SAF account (Melissa gave Brian Moe a check at the meeting.)
 - Jo motioned to approve the Wrestling Request, Erin seconded. All were in favor.
- Coach's request: Coach Centella-Cross Country for Charter Bus Transportation for State (if/when they qualify) in the amount of \$2,700 - this is a rough estimate. Check to be written to the District, Brian will provide an invoice with the actual amount once the bus is actually ordered.
 - Jennifer motioned to approve the Cross Country request, Brent seconded. All were in favor.
- Coach's request: Coach Pitt for Ross Gantt (quotes attached with request). Coach Pitt is looking for the Boosters to cover meal tickets for coaches, port-a-johns-hand washing stations, and shuttle buses. This year the number of teams is limited to 18 (last year 26 teams was too chaotic). Operating costs have increased significantly.
 - Coach Pitt to supply cost of requested items at time of event.
 - We asked for a meal ticket count for coach's meals so we can stock enough items. Hopefully we can get the meal ticket estimate on or about April 1st, Ross Gantt is April 15th.
 - Melissa motioned to approve the Boys Track & Field requests, Jason seconded. All were in favor.

No Old Business

No President's Report - Jo Stahoviak

No Vice President's Report - Jeremy Marcelain

No Secretary's Report - Tiffany Pruitt

Treasurer's Report - Melissa Cartee

- PNC Checking: \$30,776.34 PNC Savings: \$7,012.14
- SBOTL Checking: \$43,143.54 Savings: \$25,009.96
- Need to reconcile accounts so PNC is only for Dug Out Club & Football Family accounts
 - Recently updated Square to deposit funds into SBOTL account - so need to move earlier deposits into Booster only funds account
- A financial report was sent to the District August 8, 2021 - no reply was received
- This year's report is ready to go - and will be submitted to District
- Eric to transition into Treasurer position, now that Football Season on almost over
 - Easier to transition at SBOTL - just go in with Melissa to add Eric to accounts
 - PNC will require updated signed by-laws

Mary Jo motioned to approve, Linda seconded. All were in favor.

Volunteer Coordinator - Linda Ricard

- SignUp spots are up to date (keep encouraging volunteers!).
- 16% of all Volunteer spots have been filled
- Girls Golf's volunteer participation is over 50%

- Participation for Cheer, Football and Girls Basketball are all over 30%
- Parents volunteering in Concession recently shared that they did not know they needed to volunteer
 - A Booster shared he too went to the parent meeting last year, but he did not remember/realize it is a requirement that each athlete (or parent) volunteer for one Concession shift per athlete per athletic season participated
- We asked Brian Moe to please share contact information for all coaches (not just Varsity) and for Parent Volunteer Coordinator names at each level to help Linda better communicate volunteer needs, requirement and participation numbers
- Winter Sports meeting is November 10th
- Calendar is up to date

Erin motioned to approve, Mary Jo seconded. All were in favor.

Spirit Wear Coordinator's Report - Mary Jo Thorson & Amy Armes

- July 1st-end of September Boosters have made over \$10,000
- Hats just received that were ordered over the summer
- Still waiting on stadium seats
- Jeremy provided a new company for Spiritwear: Best Edge Marketing
- Requested \$4000 to purchase, umbrella, foam fingers and bracelets
 - Jo motioned to approve, Jennifer seconded. All were in favor
- Look into pricing to sell bells for Spring outdoor events, or for next football season
- Expecting new shirts Thursday to sell at the game
- Due to anticipated cold temperatures at the game, recommended to put sides on the tent, Brian Moe reached out to Maintenance, and sides should be up for the game

Erin motioned to approve, Linda seconded. All were in favor.

Concessions Coordinator - Heather Marcelain & Erin Eckenstahler

- July 1-September 28 Report attached
- John Wandrasek spoke with Erin about a new hot chocolate/beverage machine. They'd provide the machine - we'd just need to purchase supplies from them
 - Jo recommended the new machine be for inside because of volume of hot chocolate sales outside and machine's output
 - Erin to talk with John to bring info on pricing, cleaning, etc to November meeting
- Burger Special for Thursday's game: Night Terror burger - pepper jack cheese, jalapenos and hot sauce

Eric motioned to approve, Jim seconded. All were in favor.

Social Media Report – Jennifer Berg

- Twitter: 613 followers Facebook: 815 Friends Instagram: 209 followers
- I met with Jason about Social Media position. I shared instructions for posting, as well as some website updates. We'll start transitioning to Jason posting near the end of November, after Turkey Trot.

Melissa motioned to approve, Linda seconded. All were in favor.

New Business

- Jennifer applied for Booster Tax Number as well as 501(c)(3) status. Awaiting approval of the 501(c)(3). Once she has documents, she will share those, so we can use our number, versus the school's.
- Turkey Trot sponsorships - we have over \$8,050 committed, over \$6,850 received. Over 68 registered runners. We will have food trucks the day of race, 2 savory trucks, one truck selling coffee and donut holes. Medals and trophies have been ordered. Shirt design approved. Linda and Jennifer are looking into options for items to add to bags - we approved the design of drawstring bags and they will be ordered this week. Currently despite the low registration number (this will increase in November) we have over \$6,200 in profit for this event.
- Fundraiser: Boosters will be hosting an online Spiritwear store for a Central vs North, we are all one Grayslake t-shirt/long sleeve/sweatshirt design. Jennifer shared an updated design at the meeting. Waiting on an updated flyer to post. We will be selling it only online, offerings at both schools. Will work with vendor for delivery before the Girls GCHS vs North game on December 2nd.
- Since Tricia was a Booster member previously, Jo proposed removing the 2 meeting requirement and reinstating her as a Booster Member. Jo nominated, Mary Jo seconded. All were in favor.

Motion to Adjourned at 7:50 p.m. Jo motioned to adjourn. Eric seconded. All were in favor.

The next general meeting will be held on Wednesday November 9, 2022 at 6:30 pm.

Minutes were taken and prepared by Jennifer Berg.