



**GCHS Athletic Booster Club
June 13, 2019 Minutes**

Vice President Doug Magno called the meeting to order at 6:35 P.M. Doug Magno, Melissa Cartee, Jim Tiffany, Lynn Tiffany, Todd Schuerman, Jennifer Berg, Jeff Berg, Chelsey Tiffany, Jo Stahoviak

Minutes from June were reviewed. Doug motioned to approve the May Minutes. Melissa seconded. All were in favor.

Coach's Requests

Glen Gerdes: Athletic Training - \$2,495.00 for a Wheelin' Water Hydration Cart (50 gal) for all athletes using the stadium and \$2,350.00 for Gatorade bottles for all athletes. Todd motioned, Lynn seconded. All were in favor.

Tom Hamilton: Boys & Girls Soccer - money for Canon VIXIA HF R800 Camcorder & 60-inch tripod with bag. Request tabled
Unclear if he is asking for \$250 or \$781

We are still awaiting an inventory from Brian Moe as to all electronics (iPads, cameras, etc) including: quantity, item, sport, age of

item (date purchased), Serial Number. Until inventory/chart is received, Boosters will not approve any electronics requests. Todd motioned, Doug seconded. All were in favor.

Doug to reach out to Brian Moe with a reminder of our request, and to provide a sample chart.

Old Business

Bank: Jennifer reached out to State Bank of the Lakes (SBOTL), she supplied copies of emails about potentially transferring our accounts there due to PNC account change of terms. Benefits to SBOTL - Checking: no limits on amounts depositing, no monthly or annual account fees, no minimum balance; Savings: \$200 minimum, no monthly fees.

Issue tabled until next month.

Board Members Leaving: Trish & Aaron leaving, Jo to transition to Board Member only

Doug to reach out to Dan & Regina Ostick as to their intentions.

COMMITTEE REPORTS

Social Media - Doug

- Online sales shut down
- Website - no issues

Melissa motioned to approve Doug's Social Media report. Lynn seconded. All were in favor.

Concessions - Jim & Lynn Tiffany

- Summer basketball summer concessions - staffing questions
 - If no coverage, can we just close?
- Pretzel warmer repaired
- Hot Chocolate Machine: to be serviced this summer
 - Will not buy larger machine
 - Option to buy a dispenser (approximately \$184 on Amazon) and spout (approximately \$8 on Amazon)
- Starting June 17, 2019 - Pepsi order can be made online

Melissa motioned to approve Jim's Concession report. Jeff seconded. All were in favor.

Spirit Wear Coordinator Todd Schuerman

- Todd to Inventory remaining items

- Todd will start planning/ordering items for next year
 - Opening budget of \$15,000 approved for ordering. Doug motioned. Jennifer seconded. All were in favor.

Jo motioned to approve Todd's Spiritwear Report. Melissa seconded. All were in favor.

Secretary Jennifer Berg

- Template for sign on gate by BBQ grills approved. Will be made for next meeting

Treasurer Melissa Cartee

- Checking - \$30,281.05
- Formal accounting handed out - explanations to P&L Statement
 - Ordinary Income/Expense: Income
 - Other Types of Income = Square Deposits
 - Program Income: Program Income - Other = deposits listed above under Income, this is a redundant entry (awaiting tech assistance to move)
 - Sales Income = green cards
 - Expense: Dugout Club error in \$5000 expenditure
 - Needs to be re-classed to Facilities & Equipment (awaiting tech assistance to move)
 - Football Family Exp: to be adjusted to \$8,832,38
- Deposit Books: upon reorder get a 3-ply so that when a mid-event deposit is made, a copy of the deposit slip is put in the drawer so that at the end of the event, when closing out compare amount of cash deposited to the total in the iPad to ensure all funds are deposited

Todd motioned approve Melissa's Treasurer's Report. Jo seconded. All were in favor.

Vice President Doug Magno

- Doug to talk to Brian Moe re: Turkey Trot
- Doug to order Season Passes
- Doug will follow up with Brian about his Athletic Director Report from last month, when Brian mentioned summer projects, and the Boosters requested Brian to come back with specific projects and approximate dollar amount requested

Todd motioned to approve Doug's Vice President report. Jo seconded. All were in favor.

Volunteer Coordinator Jennifer Berg

- Jennifer provided a printout of an accounting of Volunteer Hours
 - Team with over 50% volunteer participation: Softball, Girls Basketball, Girls Golf, Boys Basketball, Lacrosse, Cheer
- Motion to approve Jennifer Berg as Volunteer Coordinator & Secretary - Todd motioned. Melissa seconded. All in favor

Todd motioned to approve Jennifer's Volunteer Coordinator Report. Melissa seconded. All were in favor.

Meeting adjourned at 8:00 pm. Tony motioned to adjourn. Melissa seconded. All were in favor.

The next general meeting will be held in Room 1350 at 6:30 on July 10, 2019.

Minutes were taken and prepared by Jennifer Berg.