

Go Rams !!!



**GCHS Athletic Booster Club
November 11, 2015 Minutes**

President Bob Kula called the meeting to order at 6:35 P.M. Bob Kula, Nancy Hartman, Leanne Gulden-Kienzle, Doug Magno, Mary Magno, Roberta Manley, Sharon Vogel, Damien January, Brian Moe and Coach Matt Joseph were present.

Minutes from October 14, 2015 were reviewed. Damien motioned and Lynda seconded the approval of the minutes. All were in favor.

Treasurer's Report: Eddie provided a balance sheet to the board. He's been having trouble with QuickBooks – splitting the money between food, spirit wear, etc. He's now keeping spreadsheets for Dug Out Club and Football Family Club. Lynda motioned and Leanne seconded the approval of the Treasurer's Report. All were in favor.

Old Business – Bob and Eddie hired an accountant. Brian and Dan Landry haven't met yet. Band Boosters don't have a representative. Brian and Dan need to meet with Renee Gugel. Bob told the board that teachers have been talking about "a war between the band boosters and athletic boosters." Nancy told Brian that this type of behavior will stop or the athletic boosters are done. Nancy motioned, Doug seconded; all were in favor.

Athletic Director Report – Brian Moe

Coaches Requests

Coach Joseph – Wrestling: \$480.00 for meal money for an overnight tournament (16 athletes x 4 days x \$15). He has \$11,000 in his SAF account which he has earmarked for iPads, shorts, t-shirts, paying for hotel rooms, a tracking program and possibly warm ups. Damien motioned, Doug seconded; all were in favor.

Coach Blasevich – Girls Bowling: Brian presented the request on behalf of Coach; \$300 for meal money (10 athletes x 2 days x \$15). Bob motioned, Sharon seconded; all were in favor.

Brian provided two invoices to Eddie for Cross Country championship shirts: \$20 x 25 shirts = \$500 and Baseball regional championship shirts from last year: \$18 x 50 = \$900. Brian also gave Eddie an invoice for the charter bus to Danville which was approved at a prior meeting. Brian gave Eddie \$780 for AD office meal ticket reimbursement.

Damien motioned and Bob seconded to approve the AD Report. All were in favor.

COMMITTEE REPORTS:

President Bob Kula Bob told the Board that he had spoken with Mike Zelek of the District and let him know that we hired an accountant. Eddie has charts and detail by event and sport in QuickBooks. Eddie would like to eventually have 3 accounts (Boosters, Football Family and Dug Out) instead of all monies in the Booster account. He told us Grayslake North invests in CD's with their extra funds and suggested maybe we should. Four new Squares were purchased to use with credit cards with chips. He would like to use a specific account to dedicate to spirit wear and food. Bob reported that he's been spending a lot of time chasing logos and asked that we provide him with them next year as soon as possible. We'll need a projector and screen for the Turkey Trot results. We should send Brian an email on any maintenance requests we'll need. We'll need at least 3 laptops at packet pick up. We'll use a spreadsheet dump from the timing company. We have \$3,000 in sponsorship for Turkey Trot (last year we had \$1,700). We bought a banner with all the sponsor logos on it. The timing company has the start/finish banner. 300 shirts have been ordered and we won't have any volunteer shirts this year. We can give left over shirts to sponsors and then volunteers can have any extras. 64 registered runners – about 8 of which are students. Packet stuffing will be during the basketball game on 11/20 and packet pick up will be 4:00 to 7:00pm on Saturday, 11/21. Sharon motioned to accept the President's report and Doug seconded. All were in favor.

Vice President Tony Guerrieri – Tony was absent from the meeting.

Volunteer Coordinator Leanne Gulden-Kienzle – Leanne reported that all Turkey Trot volunteer positions are filled. The winter schedule is done but she needs the list of TVC's and she asked that the Boosters sign up for positions. We had very few no-shows in the fall season. She suggested we schedule the student volunteers for the Turkey Trot 15 minutes before we need them there to make sure they're on time. She'll compile volunteer stats for the fall season. Only a couple of Band Booster parents volunteered. Sharon motioned to accept the Volunteer Coordinator report and Lynda seconded. All were in favor.

Secretary Nancy Hartman – Nancy had nothing to report. Bob motioned to accept the Secretary's report and Sharon seconded. All were in favor.

Co-Concessions Sharon Vogel and Roberta Manley – Sharon reported that everything has been moved inside like candy, chips and soda. Wearables will be moved in this weekend. Sharon will follow up with Charlotte on the energy bars and bagels for Turkey Trot. We'll make our own hot chocolate and coffee. We may get cupcakes from Sam's Club. We'll have orange juice, bananas and water. Sharon, Roberta and Sarah Peterson will get there early to set up. Sharon will bring the Car Spa certificates. For Super Sectional volleyball we'll just do snacks – no pizza and open earlier. There's a case of Mountain Dew expiring soon so we should sell it at a discount at the girls green/white game on Friday. Nancy motioned to accept the Concessions report and Lynda seconded. All were in favor.

Spirit Wear Coordinator Damien January – Damien said he ordered more baseball hats which come in 11/24. The invoice will go to Eddie. Bob motioned to accept the Spirit Wear report and Sharon seconded. All were in favor.

Treasurer Eddie Jacobs – Eddie will send Nancy an email with all the documented changes for the cash and safe drawers. We'll begin using the PNC deposit slips at the end of each event with profits filled in so deposits are ready. Leanne motioned to accept the Treasurer's report and Doug seconded. All were in favor.

Social Media Doug Magno – Doug reported that he added shipping to ordering wearables on our website as a flat rate of \$8 up to XL. Above that, it's an extra \$2/item. We ship in Tyvek envelopes via USPS which fits hooded sweatshirts. We need to share the Turkey Trot flyer and the Booster social media posts. Bob motioned and Eddie seconded to accept the Social Media report. All were in favor.

Lynda Hansen – Lynda has checks from Premier Chiropractic and Sellke & Reilly. Sharon motioned and Eddie seconded to accept Lynda's report. All were in favor.

Mary Magno – Mary has banking experience and provided us with ideas for setting up our cash drawers and safe drawer. We should count each before and after every shift. Eddie suggested we beef up the cash drawers so we need to trade out less money in the safe top drawer.

New Business - Issues were covered in Committee Reports.

Bob motioned and Lynda seconded to adjourn the meeting at 7:51 pm; the motion was passed. The next general meeting will be held in Room 1350 at 6:30 on December 9, 2015.

Minutes were taken and prepared by Nancy Hartman.